



Government of West Bengal

Allotment Branch

Housing Department

1 Kiran Sankar Roy Road, N.S. Building, 1st floor, Kolkata-01

NO. 5194-H6/18011(99)/22/2024/2M-25/15(pt.)

Date: 10/12/2025

Notification

In continuation of this office no. 2750-H6/18011(99)/22/2024/2M-25/15(pt.), dt. 14.08.2025 and 2730-H6/18011(99)/22/2024/2M-25/15(pt.), dt. 08.08.2025 and 2406-H6/18011(99)/22/2024/2M-25/15(pt.), dt. 23.06.2025 It is hereby notified that the applicants who have already applied in physical copy for flats in R.H.E. under Housing Department in Kolkata region and in the waiting list for allotment are hereby requested to submit their personal HRMS ID through IFMS portal, unless the HRMS is not available to this Site, he/she will not be considered for allotment of flat. So, it is requested to submit the HRMS to the allotment cell of this office immediately. The details guide line is given below:-

1. Applicants have to visit WBIFMS portal and have to sign in by using their HRMS ID & Password.
2. Applicants then have to click "RHE Portal" tab in the left side menu bar.
3. After clicking in RHE portal, a new page will appear and Applicants have to select "**Choose this option if you have already submitted a physical(hard copy) application for flat**".
4. Applicants will have to submit their Computer Serial No. or physical application number which is basically the Receiving No. mentioned on their hard copy of application.
5. Applicants are requested to submit their HRMS ID mandatorily while follow the above procedure.
6. In case of non submission or delayed submission of HRMS ID by concerned employee, his/her position in the waiting list may be changed and he/she may get the accommodation later on.
7. For any query please contact Sri A. Maity, O.S.D., Ph. No.-033-2248-6943

**Special Commissioner & Competent Authority
under the West Bengal Govt. Premises(Regulation of Occupancy) Act, 1984**

NO. 5194/1(2)/H6/18011(99)/22/2024/2M-25/15(pt.)

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Copy Forwarded to:-

1. The Drawing & Disbursing Officer.....(All Dept.) for information and necessary action
2. S.O., Establishment Cell- for uploading Housing Department website

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